Minutes of the Annual General Meeting of Littleton Parish Council held on Monday 13 May 2013 at Chester Rugby Club, Hare Lane, Littleton.

# **PRESENT**: Parish Councillor Hilary Davies (in the Chair) and Parish Councillors David Brodie, Anne Stockdale, Sarah Rao, John Martin and Bettie Gilliatt

**13/25 ELECTION OF CHAIRMAN**

RESOLVED: that Parish Councillor Hilary Davies be elected Chairman for the

 ensuing year

**13/26 ELECTION OF DEPUTY CHAIRMAN**

RESOLVED: that Parish Councillor John Martin be elected Deputy Chairman for

 the ensuing year

**13/27 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Parish Councillor Jonathan Bellis, and CW&C Councillor Stuart Parker and PC Busby

13/28 MINUTES OF THE LAST MEETING

RESOLVED: that the Minutes of the Meeting held on 11 March 2013 be

 confirmed as a correct record

13/29 MATTERS ARISING FROM THE MINUTES

1) Dumping in Pearl Lane – it was reported that whilst the TV had been removed a quantity of hard core had now been tipped in Pearl Lane. Councillor Martin kindly undertook to arrange for it to be removed.

2) Japanese Knotweed – the Clerk reported he had written to the owner of the field alerting them to the problem and had received confirmation that action would be taken.

3) Lighting on Fir Tree Lane – Despite what was being asserted by the Highways Officer, Members were convinced that maintenance of the lighting on the un-adopted road was carried out for years by the then City Council and at no time had the Parish Council taken on responsibility for the lighting. Councillor Brodie would relay this back to the Residents Association.

4) Littleton Lane Road Sign – it was noted that the 40 mph sign had been re-instated.

Action: Tipping – J Martin to organise rubble removal. Lighting – D Brodie to report back to Res Assn

**13/30 PLANNING APPLICATIONS**

1) 13/00320/FUL –30 Tarvin Road – Orangery to Rear Elevation

 12/05644/FUL – 91 Tarvin Road – Single Storey Side Extension etc

It was noted that both applications had been approved by the planning authority

2) 13/01565/LDC – 84 Tarvin Road – Change from A3 (restaurant) to A1 (furniture sales)

Members noted that there was going to be a meeting with the neighbours to the property who were broadly in favour of the proposed development

RESOLVED: that the application be supported

Action: Clerk to inform CW&C

**13/31 PARISH COUNCIL FINANCES**

# The Clerk presented his customary report on the finances of the Parish Council and reported on the recent Internal Audit. The Annual Return had been completed and required signature.

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# RESOLVED: that i) the report of the Clerk be received

#  ii) the Annual Governance Statement be signed by the

#  Chairman

13/32 ACCOUNTS FOR PAYMENT

RESOLVED: that the following accounts be paid:- £

1) Clerk’s salary – April & May (less tax) 236.80

2) HMRC – PAYE – Feb & March 59.20

3) Typing and office services 31.00

4) Chester RFC – Room Hire – May 30.00

5) Litter Warden – 18 hours @ £6.31 113.58

 Heavy duty bags 1.49

6) CALC – Annual subscription 156.30

7) Mid-Cheshire Footpaths Soc – Annual Subscription 8.00

8) Broker Network Ltd – Annual PC Insurance 338.31

9) Barclays Bank plc – Storage Charges 3.00

10) Barrow & Littleton Twinning Assn 150.00

**13/33 INCOME**

RESOLVED: that the following income be received:-

1) CW&C – Precept 3500.00

13/34 CLERK – PETTY CASH

# RESOLVED: that the Clerk’s petty cash float be reimbursed in the sum of £4.40

# **13/35 CORRESPONDENCE RECEIVED**

Since their last meeting the Parish Council had received correspondence which included:-

## Cheshire West and Chester Council

Community Governance Review – Littleton – Phase Two Consultation – this was discussed by Members with the Chairman reporting on a meeting she, Cllr Brodie and the Clerk had attended at CW&C HQ.

Mr J O’Sullivan – Wellbeing Communities – Retirement Village at Littleton – it was agreed that Mr Sullivan be invited to attend the next meeting of the Parish Council to present his ideas.

CW&C -Members’ Briefings – various

### PC N Busby/Inspector P Hodgson – Policing Reports

**13/36 CALENDAR OF MEETINGS**

RESOLVED: that the meetings of the Parish Council for the ensuing year be held

 on:-

 Monday 15 July 2013

 Monday 9 September 2013

 Monday 14 October 2013

 Monday 2 December 2013

 Monday 20 January 2014

 Monday 10 March 2014

 Monday 12 May 2014 (AGM)

**13/37 ANY OTHER BUSINESS**

# 1) Littleton Lane – Bus Stop – it was reported that the schedule on the bus stop adjacent to Garth House was badly out of date.

# 2) Littleton Lane – Speed Limit – whilst the Parish Council had requested that 30 mph be marked on the road to remind motorists of the limit, nothing had yet appeared.

# 3) Dumping of Litter – it was noted that the individual who in the past had accumulated litter and then dumped it in the copse adjacent to the Vet’s and then Pearl Lane, had now transferred his attention to Fir Tree Lane.

# 4) Littleton Hall Farm – it was reported that local residents suspected there were squatters occupying the property. The Clerk was asked to alert the police to this.

# 5) Parish Field Lease – the extension of the current agreement was discussed.

 6) Vicars Cross – it was reported that weeds etc were beginning to encroach on the surrounds to the cross. Councillor Martin kindly offered to arrange for them to be cleared.

Action: Clerk to chase up HO re speed limit and inform him of bus timetable issue. Clerk to alert police re LHF and progress lease. Cllr Martin to arrange for weed clearance.