Minutes of the Meeting of Littleton Parish Council held on Monday 14 October 2013 at Chester Rugby Club, Hare Lane, Littleton.

# **PRESENT**: Parish Councillor Hilary Davies (in the Chair) and Parish Councillors David Brodie, John Martin, Sarah Rao and Bettie Gilliatt

**IN ATTENDANCE:** Local residents Chris Morley and Rob White and CW&C Councillor Stuart Parker from item 13/70 onwards

**13/61 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Parish Councillors Anne Stockdale, Jonathan Bellis

13/62 PUBLIC SPEAKING TIME

Mr Rob White of 91Tarvin Road had come to the meeting to offer his services to the Parish Council for attending to the website. His kind offer was accepted and it was suggested he liaise with Chris Morley so the baton could be handed over.

It was also pointed out that people didn’t have to be Councillors in order to help the work of the Parish Council and the local community eg Tree Warden.

13/63 MINUTES OF THE LAST MEETING

RESOLVED: that the Minutes of the Meeting held on 9 September 2013 be

 confirmed as a correct record

13/64 MATTERS ARISING FROM THE MINUTES

1) Site of Former Vicars Cross Nursery – it was understood that Barkin Developments had contacted Christleton Parish Council in whose parish the site the land currently lay. The Parish Council would continue to keep a watching brief on the situation.

2) Boundary Changes – the Clerk reported that the proposed “tidying up” of the boundary from Little Heath Road to Stamford Heath was being taken to CW&C Council that Thursday. He had been informed that the boundary as it affected the Rugby Club and the Stamford Court/Broadmead area would be considered in due course when the review of the boundaries for Great Boughton was undertaken. This consultation was commencing in December and was due to be completed by next summer.

3) Parish Field – Lease – Councillor Brodie reported that the opinions of local residents were in the process of being invited via the Newsletter which was currently being circulated. Formal discussions with the Rugby Club on the drawing up of a lease for their use of the field would be conducted once all other proposals for the use of the land had been considered.

4) Planning Applications – the Clerk reported that the building work at 86 Tarvin Road had been viewed by the Planning Officer who had confirmed that planning permission was not required.

5) Risk Assessment – Councillor Martin confirmed he had checked the condition of the Vicars Cross. The Clerk had checked the condition of the noticeboards and was in the process of contacting the Litter Warden to once again offer her a Hepititis injection which she had declined previously and would ensure she was using protective gloves.

6) KGV Playing Fields – Councillor Brodie reported on the current situation in relation to the playing fields which were at the centre of a long running dispute.

7) PC Newsletter – Councillor Bettie Gilliatt had kindly copied the Newsletter on the church photocopier. It was agreed that a donation of £30 be made to cover this cost.

Action: Clerk to contact LW re jab

**13/65 PARISH COUNCIL FINANCES**

# The Clerk presented his customary report on the finances of the Parish Council. He had ascertained that the Litter Warden was currently not liable for tax under PAYE and was refunding tax paid.

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# RESOLVED: that the report of the Clerk be received

13/66 ACCOUNTS FOR PAYMENT

RESOLVED: that the following accounts be paid:- £

1) Clerk’s salary – Oct (less tax) 118.40

2) HMRC – PAYE – Oct less tax refund for Litter Warden 9.41

3) Typing and office services 18.50

4) Chester RFC – Room Hire - Oct 30.00

5) Litter Warden – 10 hours @ £6.31 63.10

 Refund of tax paid 20.19

 Sacks 1.50

 84.79

6) Barclays Bank Storage fee 1.00

7) Christleton PCC – Newsletter expenses re copying 30.00

**13/67 CLERK – PETTY CASH**

# RESOLVED: that the Clerk’s petty cash float be reimbursed in the sum of £6.85

# **13/68 CORRESPONDENCE RECEIVED**

Since their last meeting the Parish Council had received correspondence which included:-

## Cheshire West and Chester Council

- Members’ Briefings – various

- Cheshire West & Chester Local Plan Consultation document – copy to be posted on PC website

### PC N Busby/Inspector P Hodgson – Policing Reports

Mr D Walker 21 Fir Tree Lane and CW&C (Kieran Collins) – emails concerning lighting in Fir Tree Lane – it was reported that CW&C were unwilling to take responsibility for the lighting as there were no formal records that showed the authority (then CCC) had undertaken any work in the past. They pointed out that the residents should not attempt to carry out any maintenance and repair themselves as H & S demanded that this should be carried out by an appropriate contractor. Thus all parties appeared to be in a state of impasse. It was suggested that the Clerk write to Mr Walker summarising the current position.

Action: Clerk to send scanned CW&C letter to RW. Clerk to contact Mr Walker

**13/69 CALENDAR OF MEETINGS**

RESOLVED: that the next meeting of the Parish Council be held

 on Monday 2 December 2013

**13/70 ANY OTHER BUSINESS**

# 1) Development of Industrial Unit at Wardle – Councillor Gilliatt expressed concern about the impact on the already over capacity A51 of the establishment of a warehouse/light engineering/storage facility at Wardle. It was anticipated that this would route an extra 1800 onto the A51.

# It was agreed that the Highways Officer be asked for his opinion on the likely impact on the road and whether he had been consulted about this development which, although it was based in East Cheshire, nevertheless could have a significant impact on the A51 in West Cheshire.

2) Cheshire Association of Local Councils – Councillor Gilliatt reported on the recent meeting she had attended.

It was agreed that Councillor Martin attend the forthcoming CALC AGM.

3) Littleton Hall Farm – it was understood that the property had been sold to a small developer who intended to build 2-3 houses on the site. No doubt a planning application would be received in due course.

Action: Clerk to contact KC, CW&C