Minutes of the Meeting of Littleton Parish Council held on

Monday 4 July 2016 at Chester Rugby Club, Hare Lane, Littleton.

PRESENT: Parish Councillor Clive Lovering (in the Chair) and Parish

 Councillors David Brodie and Sarah Rao

IN ATTENDANCE:

16/38 APOLOGIES FOR ABSENCE

Apologies for absence were received from Parish Councillors Anne Stockdale and Hilary Davies, Councillor Stuart Parker, PC R Boulton

16/39 MINUTES OF THE PREVIOUS MEETING

RESOLVED: that the Minutes of the Meeting held on 9 May 2016 be confirmed

 as a correct record

16/40 MATTERS ARISING FROM THE MINUTES

1) Encroaching Vegetation – The Clerk confirmed that the Highways Engineer was in the process of attending to the vegetation on the roundabout obscuring visibility.

2) Enforcement of Speed Limits – The Clerk was continuing to press the Highways Engineer to provide a 30mph on the road surface of Littleton Lane to remind motorists of the limit. DT

3) Overhanging Vegetation on Littleton Lane – the Clerk reported he had contacted the residents of Enderley who had arranged for the offending vegetation to be removed.

4) Parish Council Finances – Scrutineer – with Councillor Clive Lovering now Chairman and therefore responsible for the authorisation of expenditure it was agreed that it was no longer appropriate for him to perform the task of Scrutineer.

RESOLVED: that Councillor David Brodie be appointed Scrutineer for the

 remainder of the year

5) Young Cyclists – The Clerk had drafted a letter to be sent to the school. This was discussed and it was felt that it might be appropriate for the Parish Council to help with the funding of any safety equipment that might be needed as part of wider consideration of funding for road safety in the parish .

It was agreed that the letter be sent, as amended. DT

6) Land for Sale at Rugby Club – in order to glean some light in the matter the Clerk was asked to contact Wright Manley to find out what the situation was in relation to this land. DT

7) Public Rights of Way – Prompted by correspondence on the Rights of way Improvement Plan Members noted the routes taken by footpaths between Littleton and Christleton which were by no means direct. This had implications for the safe passage of children going to and from school.

It was suggested that Malcolm Pratt who had responded to CW&C on behalf of Christleton Parish Council re footpaths be invited to the next meeting. DT

16/41 PLANNING APPLICATIONS

1) 16/01158/FUL – Toll Bar Cottage, Littleton Lane - Demolition of existing sectional garage to be replaced with double garage – it was noted that this proposed development had received planning permission.

2) 16/01932/LBC – 2 Hunters Court, Little Heath Road - Replace existing kitchen cabinets and work surfaces in a U shaped configuration removing existing peninsular unit and reducing/ removing the protruding stud walls where possible. Subdivide large master bedroom by adding a plasterboard stud wall to create an additional ensuite bathroom. Upgrade existing bathroom with new fixtures and fittings and upgrade dated radiators throughout property

RESOLVED: that the Parish Council had no objection to the proposed development

It was noted that subsequently this proposed development had received planning permission.

Location: Garden Land Opposite Toll Bar Cottage, Littleton Lane, Littleton, Chester,

Cheshire

Demolition of existing sectional garage to be replaced with double garage

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**16/42 PARISH COUNCIL FINANCES**

# The Clerk presented his customary report on the finances of the Parish Council making particular reference to the need for the Parish Council to conform to the new Pensions Regulations and that the Internal Auditor had completed their audit of the Parish Council accounts and had again made mention of an excessive balance held by the Parish Council

# RESOLVED: that (i) the report of the Clerk be received

 (ii) the financial objectives of the Parish Council for the

 ensuing year be discussed at the next meeting of the

 Parish Council

**16/43 ACCOUNTS FOR PAYMENT**

RESOLVED: that the following payments be authorised:- £

1) Clerk’s salary – June & July (less tax) 236.80

2) HMRC – PAYE – June & July 59.20

3) Typing and office services 28.00

4) Chester RFC – Room Hire – July 30.00

5) Litter Warden – 14 hours @ £7.20 100.80

6) JDH Business Services – Int Audit fee 130.80

7) Bank Storage Charge 1.00

**16/44 INCOME**

RESOLVED: That the following income be received:-

1) Barclays plc – refund bank error 29.60

2) HM Treasury – War Stock redemption 902.15

**16/45 CLERK – PETTY CASH**

# RESOLVED: that the Clerk’s petty cash float be reimbursed in the sum of £29.59

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**16/46 CORRESPONDENCE RECEIVED**

Since their last meeting the Parish Council had received correspondence which included:-

## Cheshire West and Chester Council

Planning Application decisions

Mobile Library Service consultation

Came & Co – PC Insurance documentation

Cheshire Constabulary - PC R Boulton - Newsletters

Cheshire Association of Local Councils

Member Briefings

Planning Training Sessions in July. It was noted that Councillor Anne Stockdale was attending one of the sessions on the evening of the PC Meeting – hence her apology.

Twinning Association – Annual Summer Boules and BBQ on 8 July

**16/47 CALENDAR OF MEETINGS**

The availability of Members for the next Meeting scheduled for 5 September was discussed and it was agreed that the Meeting be put back to 12 September.

**16/48 ANY OTHER BUSINESS**

1) Brian Bailey – the sad passing away of former CW&C Councillor Brian Bailey was reported. Members reflected on Brian’s valuable support of the work of the Parish Council over the years.

2) Break-ins in the Parish – Members discussed the recent spate of break-ins in the area and the measures residents could take to deter thieves.