Minutes of the Meeting of Littleton Parish Council held on

Monday 3 July 2017 at Chester Rugby Club, Hare Lane, Littleton.

PRESENT: Parish Councillor Clive Lovering (in the Chair) and Parish

 Councillors Anne Stockdale, Hilary Davies and Caroline Marrison Gill

IN ATTENDANCE: CW&C Councillor Stuart Parker

 Local resident Mr J Mayman

17/35 APOLOGIES FOR ABSENCE

Apologies for absence were received from Parish Councillors David Brodie and Jonathan Bellis

17/36 ELECTION OF CHAIRMAN OF THE PARISH COUNCIL

RESOLVED: that Councillor Clive Lovering be elected Chairman for the

 remainder of the year

17/37 ELECTION OF VICE-CHAIRMAN OF THE PARISH COUNCIL

RESOLVED: that the election of Vice Chairman be deferred to the next Meeting

17/38 PUBLIC SPEAKING TIME

Mr J Mayman, Chairman of the Fir Tree Lane Residents Association raised concerns about the Richards family field which lay adjacent to the Lane. Items such as vehicles, trailers and a derelict caravan were accumulating on the field and local residents were anxious about this.

It was acknowledged that this was a private field adjoining a private lane. However as this had been raised at the PC meeting it was agreed that it would be in order for Councillor Lovering as Chair to contact the family on the matter asking what their intentions were for the field. The Clerk was asked to draft an appropriate letter. DT CL

17/39 MINUTES OF THE PREVIOUS MEETING

RESOLVED: that the Minutes of the Meeting held on 8 May 2017 be

 confirmed as a correct record

17/40 MATTERS ARISING FROM THE MINUTES

1) Fly Tipping – the Clerk reported he had carried out some work to clear litter from the treed area at the flyover in Pearl Lane. Rubbish gathered had filled three large bags – this accounted for over 50% of what needed clearing. From what he had seen he was convinced that the litter there was not as a result of an individual collecting it from elsewhere in the parish and dumping it there, as had been suspected.

2) Trees in the Parish – Councillor Lovering reported that the first map of trees lining Fir Tree Lane was almost ready to be sent to the Tree Officer with the relevant supporting documentation. He pointed out there were 64 oaks on Fir Tree Lane which was an ancient packhorse route and therefore of historical significance. It was agreed to consider the marked map and next steps in relation to this at the next meeting.

3) Traffic Problems on Roundabout – It was noted that the problems of traffic congestion on the roundabout were continuing. The Clerk had contacted the Highways Officer requesting that the synchronisation of the lights be checked. There was also a need for the yellow box rules to be properly enforced and it was hoped that the police would be doing this.

17/41 ROAD SAFETY INITIATIVE

Councillor Lovering reported that the Speed Indicator Device (SID) had already been deployed with several volunteers having been trained to use it. The data gathered so far confirmed that there certainly was a speeding problem in Littleton. This would now be used to substantiate the case for greater enforcement of the speed limits in the parish.

Members were keen to see more visuals to remind motorists of the speed limit and were prepared to match fund the provision of signs on the surface of the roads and beside them. Clerk to contact CW&C re this. DT

It was also suggested that Littleton PC team up with other, neighbouring parish councils to tackle speeding in a co-ordinated way.

The SID was gathering a massive amount of information which would have to be downloaded and stored etc. It was agreed that a laptop be obtained for this purpose. Councillors Lovering and Davies to source. CL HD

17/42 PLANNING APPLICATIONS

1) 17/01732/FUL – 18 Grove Gardens – Rear Single Storey Extension and Loft Extension

2) 17/01606/FUL – 85 Tarvin Road – Two Storey and Single Storey Extension

It was noted that these planning applications, to which the Parish Council had raised no objections, had been approved by the authority.

**17/43 PARISH COUNCIL FINANCES**

# The Clerk presented his customary report on the finances of the Parish Council making particular reference to the Internal Audit of the Parish Council accounts for 2016/17. Only minor issues had been raised in the Auditor’s report:-

1) Adjustments needed to the procedure for paying on line. The PC had already firmed up on this when reviewing the Financial Regulations at the AGM

2) Receipts should be required for donations – action taken

3) Annual Return should be adjusted to show War Stock no longer an asset; funds redeemed when it matured having reverted to the Community Account. Action taken.

# RESOLVED: that the report of the Clerk be received

**17/44 ACCOUNTS FOR PAYMENT**

RESOLVED: that the following payments be authorised:- £

1) Clerk’s salary – June & July (less tax) 236.80

2) HMRC – PAYE – June & July 59.20

3) Typing and office services 19.00

4) Chester RFC – Room Hire – July 30.00

5) Litter Warden – 4 hours @ £7.20 28.80

6) Christleton PC – Donation to Play Area 500.00

7) J D H Business Services – Int Audit fee 144.00

8) Barrow & Littleton Twinning Assoc Fee 100.00

9) Barclays Bank Storage Charge 1.00

**17/45 CLERK’S EXPENSES**

RESOLVED: that the Clerk’s expenses be reimbursed in the sum of £28.60

**17/46** **CORRESPONDENCE RECEIVED**

Since their last meeting the Parish Council had received correspondence which included:-

Cheshire Constabulary - PC R Boulton - Newsletters

Cheshire Association of Local Councils – E Bulletins

Mr J Mayman, Fir Tree Lane – Richards Family Field

Mrs S Woods, Tarvin Road – Parking on pavements – it was agreed that this should be referred to PC Boulton

**17/47 CALENDAR OF MEETINGS**

RESOLVED: That the next Meeting be held on Monday 4 September 2017

**17/48 ANY OTHER BUSINESS**

1) Hare Lane Copse – Weeds – it was noted that the copse had become overgrown with weeds. The Clerk offered to do some clearing so the progress of trees planted could be assessed etc. **DT**

2) Vicars Cross – Weeds – the Clerk also offered to attend to the weeds on and around the cross monument. **DT**