Minutes of the Annual General Meeting of Littleton Parish Council held on

Monday 8 May 2017 at Chester Rugby Club, Hare Lane, Littleton.

PRESENT: Parish Councillor David Brodie (in the Chair) and Parish

 Councillors Anne Stockdale, Hilary Davies and Bettie Gilliatt

 (up to item 27)

IN ATTENDANCE: CW&C Councillor Stuart Parker

 Local resident Mrs C Marrison Gill

17/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Parish Councillor Clive Lovering, and PC R Boulton

17/19 ELECTION OF CHAIRMAN OF THE PARISH COUNCIL

RESOLVED: that i) the election of Chairman for the year be deferred to the next

 Meeting of the Parish Council

 ii) Councillor David Brodie be elected Chairman for the

 Meeting

17/20 ELECTION OF VICE-CHAIRMAN OF THE PARISH COUNCIL

RESOLVED: that the election of Vice Chairman be deferred to the next Meeting

17/21 PUBLIC SPEAKING TIME

Councillor Stuart Parker explained that in the lead up to the General Election the business of CW&C Council was in suspension.

He alerted Members to the proposals arising as part of the Boundary Review that would see the number of CW&C Councillors being reduced from 75 to 69. There were major concerns that they would be culled from the rural areas. Councillors such as himself were already thinly stretched over the area they cover.

RESOLVED: that the Boundary Commission be urged most strongly to desist

 from reducing representation in rural areas such as Littleton

17/22 MINUTES OF THE PREVIOUS MEETING

RESOLVED: that the Minutes of the Meeting held on 6 March 2017 be

 confirmed as a correct record

17/23 MATTERS ARISING FROM THE MINUTES

1) Your Housing Group – it was believed that all the properties in The Tannery were now sold.

17/24 CASUAL VACANCY

Local resident Caroline Marrison Gill of Tarvin Road had come to the Meeting as she was interested in contributing to the work of the Parish Council

RESOLVED: that Caroline Marrison Gill be co-opted on to the Parish Council

She signed her Declaration of Acceptance of Office and was welcomed to the Parish Council

17/25 FLY TIPPING

Concerns had been raised about litter that was collecting in certain areas, most notably the banks of the A55/M56. Also hot spots in the Parish that were attributed to the activities of an individual who collected rubbish then dumped it in certain areas. It was reported, however, that whilst people in the parish suspected the man concerned of dumping because of his previous activities in this regard relating to Hare Lane Copse, there was no evidence to suggest this was now the case.

Councillor Parker informed the PC that fly tipping was an enormous problem across the country and CW&C like most other local authorities was spending a fortune on clearing up the mess.

In the meantime the Clerk offered to investigate the concentration of litter on the surround to Pearl Lane bridge to see whether it was accumulated or dumped material, and remove it. DT

17/26 TREES IN THE PARISH

RESOLVED: that discussion of this item be deferred to the next Meeting of the

 Parish Council

17/27 ROAD SAFETY INITIATIVE

Councillor Davies reported on a meeting she had attended at Mickle Trafford. One proposal was that Parish Councils in the area contribute to the funding of and share a speed gun. She was attending a further meeting on 18 May.

In the meantime Councillor Lovering had taken delivery of the Speed Indicator Sign (SID) kindly funded by CW&C Councillors Margaret and Stuart Parker.

Moving on to the actual deployment of the SID whilst several people had expressed interest in helping with this it was hoped to attract a good number of volunteers so that any stint manning it would not be onerous. It would be necessary to clarify exactly would be expected from volunteers.

A letter would be sent to all local residents on this and it would mention that there was the potential for repeat offenders being contacted about their speeding by the Community Policeman.

17/28 PLANNING APPLICATIONS

1) 16/05250/FUL - 45 Tarvin Road Littleton - Demolition of single storey back addition, garages, greenhouse and sheep pen. Erection of 2 storey annexe and extensions to rear of main house, attached single storey garage extension at side and single storey bungalow guest house at rear garden

2) 17/00929/FUL – 88 Tarvin Road, Littleton – Single Storey Rear Extension

It was noted that these planning applications had been approved by the authority.

**17/29 PARISH COUNCIL FINANCES**

# The Clerk presented his customary report on the finances of the Parish Council making particular reference to the PC’s online banking and the forthcoming Internal Audit of the Parish Council accounts for 2016/17

# RESOLVED: that i) the report of the Clerk be received

 ii) the salary of the Clerk be confirmed as £1776 pa

 iii) Litter Warden rate of pay be confirmed as £7.20 ph

 iv) the current Standing Orders and Financial Regulations

 (subject to tabled amendments to take account of new

 online banking arrangements) be adopted for the ensuing

 year

 v) the Clerk be appointed Responsible Financial Officer

 vi) JDH Business Services be appointed Internal Auditors

 vii) insurance arrangements be via Came & Company

 viii) the current Risk Assessment be adopted for the ensuing

 year

**17/30 ACCOUNTS FOR PAYMENT**

RESOLVED: that the following payments be authorised:- £

1) Clerk’s salary – April & May (less tax) 236.80

2) HMRC – PAYE – April & May 59.20

3) Typing and office services 20.50

4) Chester RFC – Room Hire – May 30.00

5) Litter Warden – 16 hours @ £7.20 115.20

6) Mid-Cheshire Footpath Soc – Annual Sub 8.00

7) Came & Co - Insurance Renewal 282.80

8) ChALC – Affiliation Fee 165.90

9) CA Traffic – SID 2,659.20

**17/31 INCOME**

RESOLVED: that the following income be received:-

1) CW&C – Precept 3,597.00

**17/32 CORRESPONDENCE RECEIVED**

Since their last meeting the Parish Council had received correspondence which included:-

Cheshire Constabulary - PC R Boulton - Newsletters

Cheshire Association of Local Councils – E Bulletins

CW&C – Electoral Review of Cheshire West and Chester

**17/33 CALENDAR OF MEETINGS**

RESOLVED: That the Meetings for 2017/18 be as follows:-

 Monday 3 July 2017

 Monday 4 September 2017

 Monday 9 October 2017

 Monday 4 December 2017

 Monday 15 January 2018 (TBC)

 Monday 5 March 2018

 Monday 14 May 2018 (AGM)

**17/34 ANY OTHER BUSINESS**

1) Traffic Problems on Roundabout – Members expressed concern about problems of traffic (non) flow on the roundabout which were exacerbated by people not adhering to the rule of keeping out of the yellow hatching. The suspicion was that the lights had somehow gone out of sync. The Clerk was asked to contact the Highways Officer to alert him to the problem. **DT**